



CERTIFICATE OF GOOD STANDING ORDER FORM

Telephone: 250 387-5101
Fax: 250 356-0206

OFFICE USE ONLY <i>DO NOT WRITE IN THIS AREA</i>	
FEES DEBITED	
<input type="checkbox"/> BCOL	<input type="checkbox"/> FAS

Enter your Name and Mailing Address (including postal code)

Freedom of Information and Protection of Privacy Act (FOIPPA):
Personal information provided on this form is collected, used and disclosed under the authority of the FOIPPA and the Business Corporations Act, Society Act, Cooperative Association Act, Credit Union Incorporation Act, Company Act or numerous private acts for the purposes of assessment. Questions regarding the collection, use and disclosure of personal information can be directed to the Executive Coordinator of the BC Registry Services at 250 356-1198, PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3.

Note: The Certificate of Good Standing will be mailed to the above address within three working days, unless you wish the certificate on a priority basis.

INSTRUCTIONS:

- This form may be used to order a Certificate of Good Standing. The fee for this certificate is \$25 plus \$10 for a corporate search for a total fee of **\$35**.
- Requests are processed on a first-come, first-served basis and the certificate will be **mailed within three working days** of receipt of the request.
- If you wish the certificate on a priority basis, an **additional \$100 is required**. A Certificate of Good Standing on a **priority basis will be mailed usually within one working day**.
- Complete this form and mail it, with a cheque or money order made payable to the Minister of Finance, to:

BC Registry Services
PO Box 9431 Stn Prov Govt
Victoria BC V8W 9V3

OR

- Complete this form, provide the BC Registry Services with authorization to debit the fee from your BC OnLine Deposit Account and fax this form to **250 356-0206**.
- Please pay in Canadian dollars or in the equivalent amount of US funds.
- **Please type or print clearly in block letters.**

Item A

Enter the incorporation number of the corporation. This number can be found on a copy of any annual report for the corporation or in the upper right hand corner of the Certificate of Incorporation (or Certificate of Amalgamation or Continuation or Change of Name.)

Item B

Enter the name of the corporation exactly as shown on the Certificate of Incorporation (or Certificate of Amalgamation or Continuation or Change of Name.)

Item C

Complete only if paying by cheque or money order by indicating the amount and method of payment. Make the cheque payable to the Minister of Finance.

Item D

If paying by cheque or money order, indicate whether a copy of the Certificate of Good Standing should be faxed in addition to being mailed.

Item E

Complete only if fees are to be debited from a BC OnLine Deposit Account. Enter your BC OnLine Deposit account number and any folio reference number (if applicable.) *Note: you must have a granted, billable account.*

Item F

BC OnLine Deposit Account holders should indicate delivery methods, if any, in addition to mail. *Note: should you require courier pick up, you will need to make your own arrangements for pick up.*

A INCORPORATION/REGISTRATION NUMBER

B NAME OF CORPORATION

C PAYMENT BY CHEQUE OR MONEY ORDER

Enclosed is my cheque/money order for \$35.

Enclosed is my cheque/money order, including a priority fee, for \$135.

D ADDITIONAL DELIVERY METHOD – If Paying by Cheque or Money Order

By Fax? NO YES *If YES, the fax number is ()*

E PAYMENT BY BC ONLINE DEPOSIT ACCOUNT

Amount of fee to be debited from account is \$25
(if corporate summary submitted at time of request.)

Amount of fee to be debited from account,
including priority fee, is \$125 (if corporate
summary submitted at time of request).

Amount of fee to be debited from account is \$35.

Amount of fee to be debited from account,
including priority fee, is \$135.

BC ONLINE DEPOSIT ACCOUNT NO.

FOLIO REFERENCE NO.

F ADDITIONAL DELIVERY METHODS(S) – If Paying by BC OnLine Account

1) By Fax? NO YES *If YES, the fax number is ()* _____

2) By Agent Pick-up? NO YES *If YES, the name of agent is* _____

3) By Courier? NO YES *If YES, BC Registry Services staff will provide you with an envelope
number in order for you to arrange for courier to pick up*